

**Procedures for Registration, Attendance of the meeting and Grant of Proxy**  
**For the Extraordinary General Meeting of Unitholders of Future Park Leasehold Property Fund**  
**on Tuesday 14 February 2024, at 14.00 hrs.**

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**1. Registration**

- Unitholders or proxies can register and submit identification documents or evidence as per the details below for verification at the meeting venue from 12.30 hours on 14<sup>th</sup> February 2024. In order to expedite the registration process, please present the registration form as provided in **Attachment 15** to the registration staff on the meeting date, or.
- The unitholder who wishes to appoint the person as proposed by the Management Company as a proxy, please prepare the Proxy Form, details as provided in **Attachment 12**, complete the information with respect to the grant of proxy to the representative of BBL Asset Management Company Limited, the profile of such Proxy as provided in **Attachment 13**, sign the Proxy Form, affix THB 20 stamp duty, and submit such complete Proxy Form together with all relevant supporting documents to the Management Company within 12 February 2024, at the following address:

**Attention**      BBL Asset Management Company Limited  
 (Future Park Leasehold Property Fund (FUTUREPF))  
 175 Sathorn City Tower, 7<sup>th</sup>, 21<sup>st</sup> and 26<sup>th</sup> Floor, South Sathorn  
 Road, Sathorn, Bangkok 10120,

**2. Attendance in Person**

- (1) A natural person
  - Present the original and valid ID card or government ID card or passport (in case of a foreigner) of the unitholders.
- (2) A Juristic Person
  - The juristic person registered in Thailand shall submit a copy of the affidavit, which was issued no later than 6 months, certified true and correct copy by the authorized person(s) with the company's seal affixed (If any).
  - The juristic person registered in a foreign country shall submit a copy of the affidavit issued by the competent authority in a particular country where the juristic person is located, which was issued no later than 1 year. In case of the original documents expressed in the language other than in English, please also submit the English

translation thereof. The affidavit and the translation shall be certified true and correct by the authorized person(s).

- The authorized person(s) of a juristic person under the affidavit, shall present the original and valid ID card or government ID card or passport (in case of authorized person is a foreigner) for registration.

### 3. Grant of Proxy

- A unitholder may grant only one proxy to attend and cast the vote on his/her behalf in the meeting, using the Proxy Form A. (for general unitholders) or Proxy Form B. (for unitholders whose names appear in the register as a foreign unitholder and appoint a custodian in Thailand as a depositor) as attached in Attachment 12.

#### Required Documents for Granting of Proxy

- (1) In case of a natural person, the grantor shall submit the following documents:
  - The Proxy Form signed by the grantor.
  - A copy of the valid ID card or government ID card or passport (in case of the grantor is a foreigner) of the grantor, certified true and correct by the grantor;
  - A copy of the valid ID card or government ID card or passport (in case of a proxy is a foreigner) of the proxy, certified true and correct by the proxy.
  
- (2) In case of a juristic person, the grantor shall submit the following documents:
  - The Proxy Form signed by the authorized person(s) of a juristic person according to the affidavit, which was issued no later than 6 months prior to the meeting date or copy of affidavit issued by the competent authority in a particular country where the juristic person is located, with the company's seal affixed (If any), and signed by the proxy with THB 20 stamp duty affixed.
  - A copy of the valid ID card or government ID card or passport (in case of authorized person is a foreigner) of the authorized person(s) who sign the Proxy Form, certified true and correct by the authorized person(s).
  - In case that the grantor is a juristic person registered in Thailand, please submit a copy of the affidavit, which was issued no later than 6 months prior to the meeting date, certified true and correct by the authorized person(s) and affixed with the juristic person's seal (If any).
  - In case that the grantor is a juristic person registered in a foreign country, please submit a copy of the affidavit issued by the competent authority in a particular country where the

juristic person is located, or a copy of affidavit issued by the competent authority in a particular country where the juristic person is located and other legal documents which have the same legal effect, certified true copy by the authorized signatories of such juristic person, with the juristic person's seal affixed (if any).

- For a foreign juristic person, if the original documents expressed in the language other than in English, please also submit the English translation thereof and certified true and correct by the authorized person(s).
- A copy of the valid ID card, government ID card or passport (in case of a proxy is a foreigner) of the proxy, certified true and correct by the proxy.

(3) In the case where the grantor is a foreign unitholder and appoints a custodian in Thailand as a depositor, the following documents need to be submitted:

- Prepare and present documents as outlined for the case of juristic person unitholder, except the Proxy Form that Form B shall be used (for unitholders who appear in the register as a foreign unitholder and appoint a custodian in Thailand as a depositor).
- Power of attorney from the foreign unitholder, authorizing the custodian to execute the Proxy Form on behalf of the unitholder.
- Confirmation letter stating that the signatory in the Proxy Form is authorized to conduct the custodian business.
- In the case where the unitholder is a foreign institutional investor that has appointed a commercial bank in Thailand as a custodian, and has internal policies and practices regarding Know Your Customer (KYC) and Customer Due Diligence (CDD), adhering to the regulations of the Bank of Thailand and the Ministerial Regulation on Customer Due Diligence B.E. 2563, FUTUREPF allows the proxy to exercise the rights granted by the unitholder without additional identity verification documentation required.